

ECONOMIC DEVELOPMENT COMMITTEE

November 28, 2011

PRESENT: Watson, Wieseman, Lobue, Tranter, Zirkelbach, Executive Director of MEDP Shari Albrecht, CFO Gabe Springer, Joe & Cristal Robbs, Jeanette Baker and Jenny Wieseman.

Committee Chairman Watson called the meeting to order at 9:30 A.M. to discuss a revolving loan fund application from Joe & Cristal Robbs.

Executive Director of MEDP Shari Albrecht introduced Joe and Cristal Robbs to the committee; she stated that they own the Mercantile Center in Mount Olive. In 2003, the county issued a revolving loan for renovations when the Robbs' purchased the building. Albrecht stated that she checked with CFO Springer, and they are current on their loan at this time. The Robbs are now in front of the committee asking for a second loan in the amount of \$10,000.00 over a one-year timeframe for the next phase of renovation of an upstairs apartment.

CFO Springer informed committee that they are current on the first loan and have made consistent payments over the life of the loan. Mr. Robbs stated that his current balance on the first loan is now near \$14,000.00 and Springer confirmed.

Mr. Robbs was asked by the committee to explain his business operations. Mr. Robbs stated that it was originally opened as a grocery store; it has 20,000 square feet, 10,000 on each level. The building was established in 1860 burned to the ground in 1903 before being rebuilt in 1904. The first floor has tin plated ceiling, and the second floor has a staircase that serves as a fine architectural detail of the building that he wishes to preserve. Currently the building has three (3) banquet halls which will seat 50 - 250 people in the downstairs – Mr. Robbs told the committee he brings in between \$10,000 and \$15,000.00 a year in income from rental.

The goal for the future is to have a small restaurant downstairs which will accent the banquet rooms. The current project consist of gutting 5,000 square feet of the upstairs floor and converting 1,500 square feet for an apartment, which is already leased for \$500.00 a month – the Robbs' will begin receiving the revenue once it is competed. The rest of the second floor will later become a bed and breakfast according to plans.

Mr. Robbs stated that he works full time as a chemist in St. Louis; and over the last several years has purchased the equipment for the kitchen, and that project is waiting for him to get the current renovation done so the restaurant can be completed. Once the restaurant is completed, four additional jobs will be created.

Executive Director of MEDP Shari Albrecht stated that the 1st phase was the banquet hall; 2nd phase will be the apartment upstairs (which is already leased as noted above); the 3rd phase will be the restaurant and the 4th and final phase will be the bed and breakfast.

Executive Director of MEDP Shari Albrecht stated that the bank review committee (consisting of Jenny Alepra from United Community Bank, Brian Ury from First National Bank, Chis Williams from Carlinville National Bank) have reviewed the loan application and their comments were that the borrowers personal income per the 2010 tax return and known satisfactory past repayment of the current revolving loan and their commitment to the success of the business, gives them the opinion that this is a good risk for the county. Mr. Robbs is asking not to make monthly payments, but is requesting to have the entire payment come due at the end of the year. Mr. Robbs said that he usually get \$10,000-\$15,000 back on income taxes at the end of the year, and would prefer to pay this loan back in one lump sum if possible. Following re-payment of this loan, he would like to move onto Phase Three, which would be the restaurant. He said that it was possible he may come back to the county to request loan assistance on Phase Three.

CFO Springer asked what the estimated completion date for the next phase would be. Mr. Robbs said around the end of March 2012. He was then asked if he would be looking for a final payment to be made in January of 2013? Mr. Robbs said that in June 2012 was a possibility for payoff if he is ahead of schedule. Regardless, he said he would be willing to return to the committee in June to provide an update.

Committee member Wieseman asked about interest rates. The committee discussed how it would work to have one payment for the interest rate. Tranter said that the most recent loan made from the Revolving Fund was at a 3% rate. So if they pay that back in one year it would be \$300.00 in interest. CFO Springer suggested that we should also include terms that we are currently using on other notes regarding some type of late fee assessment.

After being asked about options for collecting if the full payment was not made in time, Albrecht said that the Bank of Edwardsville has a lien of \$120,000.00 on the property and the county has a second lien on that property, so after the first lien the county would get paid. The question was asked by the Committee as to what happens if he can't pay in full after the one year or if he needs an extension - Watson said then we would have to re-negotiate the loan. CFO Springer suggested that the Board makes it a requirement to have the Robbs provide an update to the committee in June on the progress of the apartment and status of payment.

Motion was made by Wieseman and seconded by Zirkelbach to recommend to the full board to make a loan from the county revolving fund to Mr. and Mrs. Robbs for \$10,000.00 on a single pay note at 3% interest for one year. Motion carried.

Committee Chairman Watson adjourned the meeting at 9:55 a.m.

FINANCE COMMITTEE MEETING

NOVEMBER 30, 2011

PRESENT: Manar, Thomas, Vojas, Bacon, Coatney, Harding, Pomatto, Watson, County Clerk Duncan, County Treasurer Boehm, State's Attorney Watson, Sheriff Albrecht, CFO Springer, County Engineer Reinhart, Donna Fritz, Jeanette Baker and guests.

AGENDA:

- 1) Tax Levy
- 2) County Fairground Lease
- 3) Policy on refunding Sheriff's bonding fees & associated transfer resolution
- 4) Insurance Policies on County Buildings & Equipment
- 5) IMRF
- 6) State's Attorney Grant Funding
- 7) Apartment Building
- 8) Tourism Fund

The meeting was called to order at 5:00 p.m. by Committee Chairman Thomas.

Chairman Thomas invited guests to make presentations regarding the 2011 Tax Levy.

- Jack Matlack representing the Veterans' Assistance Commission requested funds in the same amount as FY 2010-11, \$120,000.00.
- Jennifer Russell representing the Cooperative Extension Service requested \$80,000.00, (level to FY 2010-11).
- Frank Schwab representing Illinois Valley Economic Development Corporation requested \$17,000.00 (level to FY 2010-11).
- Committee Chairman Thomas noted that Jean Holesko was present representing the Gillespie-Benld Area Ambulance which supplies emergency ambulance service to Special Service Area # 1 and according to the agreement, the county will levy at rate of \$0.35 per \$100.00 of equalized assessed valuation. (\$99,000.00)
- Doug Kilburg representing Locust Street Resource Center requested \$196, 679 (level to FY 2010-11).
- Debbie Lyons representing Macoupin Center for the Developmentally Disabled requested \$35,000 (level to FY 2010-11). Ms. Lyons informed committee that they were able to obtain a grant which allowed them to sustain a full-time Administrative Analyst which has greatly benefited the center. Ms. Lyons also reported that they received a new van from an IDOT Section 5311 grant.
- Kent Tarro representing the Health Department requested \$270,000 (level to FY 2010-11)

- Tom Reinhart representing the County Highway Department requested funds to maintain the maximum rate to not jeopardize current federal funding received. (\$472,000.00)
- Note: a copy of each of the presentations is attached.

The committee discussed the corporate levy; County Clerk Duncan also suggested levying funds for tort and Social Security in order to maintain health, growing fund balances in those funds.

MOTION: Motion was made by Harding, seconded by Pomatto to recommend to the full Board the adoption of the 2011 Property Tax Levy with an additional \$10,000 levy for Tort Liability and Social Security Funds over their 2010 levels as was discussed by the committee and with all available and remaining balance to be placed in the corporate fund (see below).

Corporate	\$1,218,103.00
Public Health	270,000.00
County Highway	472,000.00
Special Bridge	245,000.00
Federal Aid Match	283,000.00
Developmentally Disabled	58,000.00
Mental Health	196,000.00
Social Security	390,000.00
IMRF	825,000.00
Tort Liability	340,000.00
U of I Cooperative Extension	80,000.00
Special Service Area	99,000.00
Veteran's Assistance Commission	<u>120,000.00</u>
TOTAL LEVIED FOR ALL PURPOSES	\$4,596,103.00

2) **County Fairground Lease-** CFO Springer said recently he had recently reviewed a number of county leases and came across a clause in the County Fairground lease that he wanted to bring to the committees' attention. According to the lease provisions, "the lease payment shall incur an increase based upon cost-of-living adjustment every five (5) years." Due to some additional language in the lease regarding liability coverage, a question was asked of Matt Gazda if the county insurance covers the fairgrounds; Mr. Gazda said that yes, it is covered under the county's liability. After some discussion it was decided to give a full copy of the lease to the State's Attorney for review to see if it was possible to discuss certain portions of the lease with a representative of the Fair Board to work out any potential concerns and necessary updates to the lease.

Motion made by Coatney and seconded by Harding to table this discussion. Motion carried.

3) **Policy on refunding Sheriff' bonding fees & associated transfer resolution-** County Clerk Duncan explained that the Judge recently ordered that the bonding fee be reimbursed in one particular case. It was unclear where the fee should be refunded from

so it was originally taken from Public Safety fund. According to the auditors, Duncan says the Board needs to pass a resolution to authorize and transfer the funds to General Fund. Committee discussed adding to this resolution to allow these transfers without going to the board each time. Clerk Duncan said that he could amend the resolution to do so.

Motion made by Harding and seconded by Watson to recommend to the full board to adopt the resolution to transfer funds in the County Treasury, and to include the amended language that was discussed. Motion Carried.

4) Insurance Policies on County Buildings & Equipment- Matt Gazda with Gazda Insurance Agency was present to discuss insurance policies on county buildings and equipment. Mr. Gazda gave a summary for the year; he informed the committee that the County has switched coverage from State Auto to Columbia and because of that change; the County will save in the following departments:

	<u>State Auto</u>	<u>Columbia</u>
Jail Bldg.	\$19,582.00	\$13,713.00
Macoupin Co. Highway -2011	\$8,786.00	\$4,485.00
Macoupin Co. Pub. Health-2011	\$8,910.00	\$6,422.00

Total Savings - \$12,658.00

Gazda stated that the new animal shelter and the Oak Street Property are now covered by Columbia Insurance; everything with the highway department is also now covered under Columbia.

For Public Health Department, the facility at Maple Street is considered a high risk area, because of the old coal mine. The new state law on mine subsidence requires a minimum of \$750 thousand in coverage. According to Gazda, the County has \$2 million on the building, which covers the full amount of the building.

Gazda received a quote on the voting machines in the amount of \$5,840.00. He stated that currently the machines are not covered and to replace them would in the area of \$545,000.00 if they were damaged / destroyed / lost, etc.

Gazda stated that the County still has a Boiler policy – it is a blanket policy for coverage of any of the county buildings for explosion due to a problem related to the boilers.

Liability Policy/Vehicles/Inland Marine-last year the County's premium for the liability package was \$287,624.00; this year **\$285,263.00. A savings of \$2,361.**

The County is currently with the Illinois County Risk Management Trust; according to Gazda, they insure 51 counties in the state.

Workmen compensation insurance policy is due December 15th. Gazda stated that the County switched the work comp policy from Illinois County Risk Management Trust to Illinois Public Risk Fund recently (IPRF has a AAA rating). Initially, the County saved between \$40-50 thousand. Gazda said that the County does see an increase this year but it is not due to the rates increasing necessarily. Gazda stated that Public Health Transportation Payroll increase from \$62,000 to \$242,000.0 which caused the majority of the increase in the premium. Last years premium was \$112,449, this year premium is \$131,060.00.

Gazda stated that the county also received a safety grant in the amount of \$3,100.00 from Illinois Public Risk Fund after only one year. Gazda said that the more years you are with the Illinois Public Risk Fund, the bigger the grant the county will receive.

Gazda also noted to the committee that he secured a quote to insure the county courthouse. Coverage includes: replacement cost of \$30 million; they will cover up to 125% of any one building, so this could in effect insure up to \$37 million. It has a \$10,000.00 deductible, \$500,000 for content. Gazda stated that it also has a \$10 million dollars of earthquake and mine subsidence coverage. Yearly premium for courthouse would amount to **\$34,832.00**. Quote is good for another six months. Committee Chairman said that the full board needs to review this quote at the full board meeting.

5) **IMRF** – County Treasurer Boehm informed the committee that with the new IMR rates for 2012, the County would be responsible for an additional \$72,468.00, with just under \$55,000.00 additional accounting for Regular IMRF rate employees. See attached sheet for additional detail and breakdown by IMRF type.

6) **State's Attorney Grant Funding-** State's Attorney Jennifer Watson stated that her office along with Public Health Dept and the Sheriff's Office has received a federal grant. It is 24 month grant with the first eleven months currently set in terms of funding and the remaining thirteen months being left open at this time. At such a point, Watson said it will be reassessed depending on what kind of state the federal government is in financially with respect to the grant. The first eleven months will include \$3,322.58 per month to the State's Attorney's Office, equaling an increase of \$36,548.38 in the office's annually fiscal year budget. Watson is asking the Board to authorize her office additional spending authority so that she can spend the grant funds allotted to her. The Office's budget would need to be increased by the amount of the grant per the language in the federal grant agreement that requires the money to be used in supplementary fashion (the funding cannot be used to supplant current county or other funding already received according to Watson).

Thomas asked to whom the check was made out to and what the funds can be used for. Watson stated that the grant checks are made out directly to the States Attorney's office, and spending is based on domestic violence. Her office will have to spend a minimum

number of hours weekly on domestic violence issues; they are required to do federal tracking, orders of protection, documents, motions, public outreach awareness, which includes teens, elderly, grade schools and women.

Watson stated that it will be an increase in their work load, but they feel it is a good cause, and they are in need of the extra funds. The office is working on a resolution which she will present to the board in the future that relates specifically to processes regarding prosecuting domestic violence.

Discussion followed concerning the increase in the appropriation, if the money is being spent on salaries or on programs. County Clerk Duncan said they have discussed it with the auditors, and he questioned the proper way to indicate the funding received in the State's Attorney's budget. It was decided to have Watson give a copy of the grant to the auditors and take their suggestion on how best to apply the awarded grant funding to her office budget. Watson would follow up with Clerk Duncan, CFO Springer, and the Board when she heard back from the auditors.

7) Apartment Building – Committee Chairman Thomas stated that there is a payment due in the amount of \$94,334.43. He believed that currently the County was receiving near \$600.00 a month in rent while the County's current monthly payments are just over \$900.00 for the contract for deed agreement. Question was asked if the apartment is on the market. It was noted that it has not yet been put on the market yet though the survey work has been completed. It was noted that the Circuit Clerk's office is using the old clinic for storage. Discussion followed about the County eventually selling the apartment building after potentially paying off the contract for deed and converting the building to a conventional loan.

Motion made by Watson and seconded by Pomatto to recommend to the full board to borrow money to pay off the current contract; list all the properties on the mortgage and work to sell off the apartment building. Motion Carried

8) Tourism Fund– a resolution was presented to increase the appropriation by \$63.00 because when the county approved the grant to the Christmas Market for the balance of last years' grant plus the additional \$3,000.00 for this years' grant, there was a total of \$5,063.00. Meanwhile, the appropriation approved by the board was for \$5,000.00.

Motion made by Harding and seconded to Vojas to recommend to the full board a resolution making a supplemental appropriation to the Tourism Fund. Motion carried.

Motion made by Bacon and seconded by Harding to adjourn at 6:55 p.m. Motion carried.

ECO						
AVERAGE MO WAGES	13,135.00					
2011 COUNTY SHARE @36.17%	4,750.00		DIFF OF			
2012 COUNTY SHARE @ 39.79%	5,226.00		476.00 MONTHLY		5712.00 YEARLY	

SLEP						
AVERAGE MONTHLY WAGES	145,501.00					
2011 COUNTY SHARE @ 15.48%	22,523.00		DIFF OF			
2012 COUNTY SHARE @ 16.92%	24,618.00		2095.00 MONTHLY		25140.00 YEARLY	

REGULAR						
AVERAGE MONTHLY WAGES	368,946.00					
2011 COUNTY SHARE @9.35%	34,496.00		DIFF OF			
2012 COUNTY SHARE @10.29%	37,964.00		3468.00 MONTHLY		41616.00 YEARLY	

YEARLY ADDITIONAL ALL PLANS

72,468.00

REGULAR						
AVERAGE MONTHLY WAGES						
LESS CO HEALTY & CO HWY	211,715.00					
2011 COUNTY SHARE @ 9.35%	19,795.35		DIFF OF			
2012 COUNTY SHARE @ 10.29%	21,785.47		1990.00 MONTHLY		23880.00 YEARLY	
YEARLY ADDITIONAL ALL PLANS					54,732.00	

AVERAGE MONTHLY COUNTY PORTION	
ALL PLANS 2011	44,450.00
YEARLY PORTION	533,400.00
2012 APPROX INCREASE	55,000.00
COUNTY PORTION 2012	588,400.00

Finance Committee Meeting - November 30, 2010

Highway Department Local Funds

	2010 Levy	2010 Fund Rate	2010 Extension	Max Rate*	2010 Max Rate Extension
County Highway	\$472,000.00	0.0827	\$472,004.01	0.1000	\$571,087.73
Co-Twp Bridge	\$245,000.00	0.0429	\$244,996.64	0.0500	\$285,543.87
Federal Aid Matching	\$283,000.00	0.0496	\$282,973.97	0.0500	\$285,543.87

Maintaining Federal Aid Matching above 0.045 allows the County to continue to receive State Matching Assistance. FY 2012 allotment was \$ 58,001

* The max rate is the maximum legal rate.

In 2003 the Highway Department began to assume the obligation of the insurances/benefits listed below.

	Budget FY 11 - 12	
Equipment Insurance	\$52,000.00	§
Health/Life Insurance	\$125,000.00	
IMRF	\$80,000.00	
Social Security	\$65,000.00	
Unemployment Ins.	\$5,000.00	
Workers Comp. Ins.	\$60,000.00	
Audit	\$2,100.00	
Total:	\$389,100.00	23.9% of County Highway Budget

Tax Year	County Highway		County Bridge		Federal Aid Matching		General Fund	
	Rate	Extension	Rate	Extension	Rate	Extension	Rate	Extension
2010	0.0827	\$472,004	0.0429	\$244,997	0.0496	\$282,974	0.2057	\$1,174,613.25
2009	0.0815	\$458,659	0.0410	\$230,736	0.0481	\$270,693	0.1859	\$1,046,192.39
2008	0.0824	\$450,510	0.0403	\$220,334	0.0467	\$255,326	0.2015	\$1,101,672.42
2007	0.0859	\$448,887	0.0420	\$219,479	0.0439	\$229,408	0.1900	\$992,881.92
2006	0.0881	\$430,665	0.0390	\$190,646	0.0441	\$215,577	0.1883	\$920,479.62
2005	0.0946	\$429,040	0.0367	\$166,446	0.0478	\$216,788	0.2010	\$911,596.93
2004	0.0984	\$424,104	0.0385	\$165,934	0.0492	\$212,052	0.2044	\$880,963.09
2003	0.0970	\$423,639	0.0379	\$165,525	0.0489	\$213,567	0.1941	\$847,717.00
2002	0.0984	\$414,804	0.0380	\$160,189	0.0493	\$207,824	0.1820	\$784,924.00
2001	0.1000	\$404,131	0.0396	\$160,036	0.0500	\$202,065	0.1815	\$733,498.00
2000	0.1000	\$394,918	0.0411	\$162,311	0.0500	\$197,459	0.1820	\$718,751.00
1999	0.1000	\$376,092	0.0439	\$165,104	0.0500	\$188,046	0.1827	\$687,120.00
1998	0.1000	\$349,643	0.0456	\$159,437	0.0500	\$174,822	0.1965	\$687,049.00
1997	0.1000	\$322,635	0.0465	\$150,025	0.0500	\$161,318	0.2129	\$686,890.34

Locust Street Resource Center

Proposed Budget to The Macoupin County Board November 30, 2011

Position/Expense	2011 Salary/Expense	Projected 2012 Salary/Expense
Employee A	\$32,044	\$ 32,053
Employee B	\$29,760	\$ 31,500
Employee C (part-time)	\$ 4,892	\$ 0
Portion of Clerical	\$13,200	\$ 14,289
Total Salaries	\$79,896	\$ 77,842
Fringes @ 25%	\$19,974	\$ 19,460
Total Salary + Fringe	\$99,870	\$ 97,302
Child Psychiatrist	\$65,925	\$ 60,150
Nursing	\$12,825	\$ 13,202
Occupancy	\$18,965	\$ 18,965
Travel	\$ 7,710	\$ 7,060
Program Cost	\$205,295	\$ 196,679
FY'11 County Funding	\$195,438.94	

Notes:

1. Fringes include health insurance, malpractice insurance, workman's comp, unemployment, and required state & federal taxes. It does not include agency contribution to retirement plan.
2. Clerical salary calculation is based on 20% of 3 clerical staff with an average salary of \$23,816.
3. Increase in the salary of Employee B reflects an adjustment made when she obtained her counseling license with the IL Dept. of Professional Regulation.
4. Travel expense calculation is based on 10% of agency's \$70,602 travel budget.
5. Occupancy includes costs associated with doing business (i.e. utilities, supplies, postage, phone, etc.) It does not include mortgage payments for building.
6. Psychiatric costs reflect actual payments made to the physician for the 2011 Fiscal Year.

(over)

7. Nursing is included in this budget due to the hours dedicated to the child psychiatrist specifically. This cost is based on 18 hours per week at \$15.28 per hour for 48 weeks.
8. County Funds support only services to children, adolescents and their families.
9. Child & Adolescent Staff provide services at the office, but also spend significant time providing community-based services at the consumer's home or at one of the 9 school districts in the county.

Service Statistics for the period July 1, 2010 through June 30, 2011:

- Total unduplicated consumers served in the 2011 fiscal year = **2626**
- Total unduplicated children & adolescents served = **780** (716 in FY'10)
- Staff provided **5592** hours of service to youth or their families during this fiscal year
- the psychiatrist served **332** unduplicated youth in this time frame – (337 last year)
- Consumer satisfaction surveys resulted in a 98% satisfaction score in the 2011 fiscal year
- County Board funding provides approximately 7% of agency revenue

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www.mcdd.us

Changes for 2011

- Job Coach Program was reinstated due to extra funds specifically allocated by United Way
- We have been able to sustain the full-time position of Administrative Analyst that was reinstated in 2010, which has greatly benefited the center
- Received a new van from IDOT Section 5311 grant
- New website www.mcdd.us and the ability to receive online donations
- Eight volunteers from the Center volunteered at America Recycles Day in Edwardsville, which was sponsored by WITS in St. Louis. For our volunteerism we will be receiving four new computers
- We were able to reinstate our summer program (which had to be cancelled in 2009 due to lack of funds)

The money we receive from the Macoupin County Mental Deficiency Fund is used for the Center's operational cost.

2010 Cost of our Program	\$160,710.09
2012 Projected Budget (Deficit)	-\$18,965.00

Causes of Deficit

- increase in gas and utility prices
- new van payment and increase in gas usage
- costly building repairs (estimated at \$10,500)
- desire to give much needed cost of living raise to valued employees

Proud member of

United Way
of Greater St. Louis



11:14 AM
11/28/11
Accrual Basis

Macoupin Center for the Developmentally Disabled

Profit & Loss Budget Overview

January through December 2012

	Jan - Dec 12
Income	
Camp Income	
Camp Account Interest	75.00
Camp Donations	9,000.00
Camp Fees	12,000.00
Camp Memorials	100.00
CAMP RAFFLE BASKET	600.00
Kiddie Carnival Fundraiser	500.00
Total Camp Income	22,275.00
County Funds	35,000.00
Donations	
Specified	
Mini Olympics	850.00
Students	
Outing Fund	750.00
PARTIES	100.00
Total Students	850.00
Specified - Other	500.00
Total Specified	2,200.00
Donations - Other	2,000.00
Total Donations	4,200.00
FundRaisers	
Community	
Annual Golf Stag	8,000.00
LIONS CLUB WINTER OUTING	350.00
Total Community	8,350.00
Ours	
5K RUN	2,000.00
Bake Sale	300.00
BATTLE OF THE BANDS INCOME	1,000.00
Chicken and Dumpling Dinner	2,000.00
Elvis Concert	
50/50	175.00
Elvis Donations	150.00
Elvis Raffle	850.00
Elvis Tickets	4,800.00
SILENT AUCTION	850.00
Total Elvis Concert	6,825.00
Ham & Bean Dinner	1,500.00
PIZZAS	1,500.00
Total Ours	15,125.00
Total FundRaisers	23,475.00
Grant Income	
Anonymous Grant	40,000.00
Total Grant Income	40,000.00
Interest	500.00
Lunch/Tuition	18,000.00
Membership dues	2,000.00
Memorials	500.00
Miscellaneous	100.00
RENTAL INCOME	
Building Rental	100.00
PARKING LOT RENT	2,400.00
TABLE & CHAIR RENTAL	100.00
Total RENTAL INCOME	2,600.00

MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT
PROJECTED FY2012 EXPENSES - 9/1/11 - 8/31/12 - AMENDMENT 1

	FY'2012	FY'2012 Am. 1	DIFFERENCE
Salaries	\$1,441,166.00	\$1,441,166.00	\$ -
FQHC Salaraies	\$ -	\$ 608,729.00	\$ 608,729.00
Fringe Benefits	\$ 433,028.00	\$ 433,028.00	\$ -
FICA (at current rate - 7.65%) \$110,249			\$ -
FUTA (current - 2.10% of 1st 12,740.00) \$16,544			\$ -
Health Insurance \$193,464			\$ -
IMRF (10.29% of Gross Wages) \$111,845			\$ -
Life Insurance \$926			\$ -
FQHC Salary Fringes	\$ -	\$ 250,191.00	\$ 250,191.00
School Linked Health Center Capital Grant	\$ 440,000.00	\$ 440,000.00	\$ -
FQHC Contractual and Other Expenses	\$ -	\$ 246,698.00	\$ 246,698.00
Contractual Employees	\$ 84,295.00	\$ 224,295.00	\$ 140,000.00
FQHC Supplies (Medical, Dental and Office)	\$ -	\$ 122,933.00	\$ 122,933.00
Med. Supplies (Fluzone, Ped DT, Syringes, Gloves, etc)	\$ 40,000.00	\$ 40,000.00	\$ -
Office Expenses	\$ 30,000.00	\$ 30,000.00	\$ -
FQHC Travel	\$ -	\$ 19,680.00	\$ 19,680.00
Mileage	\$ 2,500.00	\$ 2,500.00	\$ -
Telephone	\$ 3,000.00	\$ 3,000.00	\$ -
Building Maint/Repair, Construction/Automobiles	\$ 20,000.00	\$ 20,000.00	\$ -
Utilities	\$ 5,000.00	\$ 5,000.00	\$ -
Continuing Education	\$ 2,000.00	\$ 2,000.00	\$ -
Equipment/Equipment Maintenance	\$ 5,000.00	\$ 5,000.00	\$ -
Insurance	\$ 8,000.00	\$ 8,000.00	\$ -
Maternal & Child Health Program	\$ 10,000.00	\$ 10,000.00	\$ -
Tuberculosis Care and Treatment	\$ 15,000.00	\$ 15,000.00	\$ -
HIV/AIDS	\$ 5,000.00	\$ 5,000.00	\$ -
Environmental Program	\$ 4,000.00	\$ 4,000.00	\$ -
WIC Program	\$ 3,000.00	\$ 3,000.00	\$ -
Vector Control Program	\$ 2,000.00	\$ 2,000.00	\$ -
Bioterrorism Program	\$ 30,000.00	\$ 30,000.00	\$ -
CPPW	\$ 10,000.00	\$ 10,000.00	\$ -
Diabetes	\$ 10,000.00	\$ 10,000.00	\$ -
Domestic Violence (Oasis & Illinois Hlth Cares Grant)	\$ 12,000.00	\$ 12,000.00	\$ -
Genetics	\$ 4,000.00	\$ 4,000.00	\$ -
Healthy Families, Illinois	\$ 30,000.00	\$ 30,000.00	\$ -
Family Planning Grant Expenses	\$ 7,000.00	\$ 7,000.00	\$ -
Ill. Tobacco Free	\$ 7,000.00	\$ 7,000.00	\$ -
Sr. Hlth Vehicle Maintenance/Insurance/Fuel Cost	\$ 45,000.00	\$ 45,000.00	\$ -
Sr. Health Grant - Health Fairs/Screenings	\$ 6,000.00	\$ 6,000.00	\$ -
School Linked Health	\$ 20,000.00	\$ 20,000.00	\$ -
Teen Pregnancy Prevention	\$ 5,000.00	\$ 5,000.00	\$ -
Heart Smart For Teens	\$ 5,000.00	\$ 5,000.00	\$ -
Illinois HealthCares Grant	\$ 7,000.00	\$ 7,000.00	\$ -
Local Health Protection Grant	\$ 40,000.00	\$ 40,000.00	\$ -
State's Attorney Appellate Prosecutor	\$ 4,000.00	\$ 4,000.00	\$ -
Public Health Transportation Program	\$ 200,000.00	\$ 200,000.00	\$ -
TOTAL ESTIMATED EXPENSES	\$2,994,989.00	\$4,383,220.00	\$ 1,388,231.00

9/6/11 - Budget Amendment requested due to receipt of Federally Qualified Health Center Designation and Funding in August, 2011.

Expenses \$239,049 over Revenue for FY'12

MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT
PROJECTED FY2012 REVENUE - 9/1/11-8/31/12 - AMENDMENT 1

	FY'2012	FY'2012-Am. 1	DIFFERENCE
FQHC Revenue (Fees, Medicaid, Medicare, Insurance)	\$ -	\$ 821,564.00	\$ 821,564.00
330 CHC Grant	\$ -	\$ 566,667.00	\$ 566,667.00
School Linked Health Center Capital Grant	\$ 440,000.00	\$ 440,000.00	\$ -
Tax Distribution	\$ 268,000.00	\$ 268,000.00	\$ -
Illinois Children's Healthcare Foundation	\$ 15,000.00	\$ 15,000.00	\$ -
Family Case Management & HCFA Reimbursement	\$ 155,000.00	\$ 155,000.00	\$ -
M&M Dental Clinic (Transfer For Personal Services)	\$ 360,000.00	\$ 360,000.00	\$ -
School Based/Linked Health Center Grant & Revenue	\$ 81,636.00	\$ 81,636.00	\$ -
W.I.C. Grant (Transfer for Personal Services)	\$ 128,000.00	\$ 128,000.00	\$ -
Healthy Families of Illinois	\$ 165,984.00	\$ 165,984.00	\$ -
Local Health Protection Grant	\$ 130,904.00	\$ 130,904.00	\$ -
Healthy Kids Program (including KidCare App. Reimb.)	\$ 25,000.00	\$ 25,000.00	\$ -
Illinois Health Cares Grant (previously VAWA)	\$ 37,800.00	\$ 37,800.00	\$ -
Violence Prevention (Oasis & Golf Outing)	\$ 48,000.00	\$ 48,000.00	\$ -
School-Linked Health Center	\$ 60,000.00	\$ 60,000.00	\$ -
Bioterrorism Preparedness, CRI, Pandemic Flu	\$ 95,000.00	\$ 95,000.00	\$ -
Illinois Tobacco Free Communities Grant	\$ 20,000.00	\$ 20,000.00	\$ -
Vaccine Fees (Immunizations, Flu, Medicare Flu)	\$ 60,000.00	\$ 60,000.00	\$ -
Public Transportation Revenue - 5311/Medicaid/Fares	\$ 377,774.00	\$ 377,774.00	\$ -
Heart Smart for Teens Grant	\$ 15,000.00	\$ 15,000.00	\$ -
Diabetes Control Program	\$ 35,000.00	\$ 35,000.00	\$ -
Interest for Checking & CD's	\$ 600.00	\$ 600.00	\$ -
Estimated Sewage Contractors' License & Permit Fee	\$ 20,500.00	\$ 20,500.00	\$ -
Senior Health Transportation Program	\$ 95,000.00	\$ 95,000.00	\$ -
Senior Health Program - Health Fairs/Screenings	\$ 17,000.00	\$ 17,000.00	\$ -
Teen Pregnancy Prevention	\$ 22,107.00	\$ 22,107.00	\$ -
Food License Fee/Food Sanitation Programs	\$ 13,500.00	\$ 13,500.00	\$ -
Vector Control Program	\$ 4,500.00	\$ 4,500.00	\$ -
Genetics Education and Follow-up	\$ 12,500.00	\$ 12,500.00	\$ -
Family Planning	\$ 29,385.00	\$ 29,385.00	\$ -
AIDS Grant	\$ 5,000.00	\$ 5,000.00	\$ -
Childhood Lead Poison Prevention Program	\$ 3,500.00	\$ 3,500.00	\$ -
Tanning Inspection Program	\$ 2,400.00	\$ 2,400.00	\$ -
Prostate & Testicular Screening & Education Grant	\$ 6,000.00	\$ 6,000.00	\$ -
Cholesterol Screening Program	\$ 1,800.00	\$ 1,800.00	\$ -
Tuberculosis Skin Tests	\$ 2,000.00	\$ 2,000.00	\$ -
Well Water Program	\$ 750.00	\$ 750.00	\$ -
Tax Interest	\$ 300.00	\$ 300.00	\$ -
Pregnancy Tests	\$ 50.00	\$ 50.00	\$ -
Child Car Seat Rental	\$ 800.00	\$ 800.00	\$ -
Potable Water	\$ 50.00	\$ 50.00	\$ -
Ed. Programs (Stress Mgt., Smok.Cess., Wgt.Mngt.)	\$ 100.00	\$ 100.00	\$ -
TOTAL ESTIMATED REVENUE	\$2,755,940.00	\$4,144,171.00	\$ 1,388,231.00
9/6/11 - Budget Amendment requested due to receipt of Federally Qualified Health Center Designation and Funding in August, 2011.			



**GILLESPIE-BENLD AREA
AMBULANCE SERVICE, INC.**

208 CHARLES STREET
GILLESPIE, IL 62033
OFFICE PHONE: (217) 839-3032 FAX: (217) 839-3053
gambulance@hotmail.com

FAX COVER SHEET

DATE: 11/28/2011

Pages to follow: 5

**FAX TO: Gabe Springer
(217) 854-6015**

FAX FROM: Jean Holesko, Manager

RE: Special Service Area #1

Attached is a copy of the agreement between Macoupin County and the Gillespie-Benld Area Ambulance Service to supply emergency ambulance service to Special Service Area #1. Please note that Section 5 addresses the amount of the tax levy. If you have further questions or need additional information, please let me know.

The information contained in this facsimile message is privileged and confidential information intended for the use of the addressee listed above. If you are neither the intended recipient or the employee or agent responsible for delivering this information to the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking of any action in reliance on the content of this telecopied information is strictly prohibited.

If you have received this transmission in error, please immediately notify us by telephone to arrange for return of the original documents to us.

AGREEMENT FOR SERVICES BETWEEN GILLESPIE/BENLD
AREA AMBULANCE SERVICE, INC., A NOT FOR PROFIT
CORPORATION, AND THE COUNTY OF MACOUPIN, STATE OF ILLINOIS

This Agreement is executed in duplicate this 5th day of June, 2009, between Gillespie/Benld Area Ambulance Service, Inc., a not for profit corporation, and the County of Macoupin, State of Illinois ("County of Macoupin").

The parties to this Agreement, in consideration of mutual covenants and stipulations set out herein, agree as follows:

Section 1

The County of Macoupin, through the County Board of Macoupin County, Illinois, has heretofore passed an ordinance establishing the Macoupin County Special Service Area No. 1. The services to be provided to Macoupin County Special Service Area No. 1 are emergency ambulance services within that special service area; further, said special service was established for the benefit and welfare of the residents of the area comprising Macoupin County Special Service Area No. 1 as well as the general welfare of Macoupin County. See an Ordinance Establishing Macoupin County Special Service Area No. 1, attached hereto and made a part hereof.

Section 2

For the purpose of this Agreement "emergency ambulance service" shall mean those services required to be performed by an emergency medical services agency pursuant to the Illinois Emergency Medical Systems (EMS) Systems Act (210 ILCS 50/1 et seq.).

Section 3

In consideration for the provision by Gillespie/Benld Area Ambulance Service, Inc. of emergency ambulance service Macoupin County Special Service Area No. 1, the County of Macoupin agrees to pay Gillespie/Benld Area Ambulance Service, Inc. the sum of money as set forth below in Section 5.

Section 4

Gillespie/Benld Area Ambulance Service, Inc., when providing emergency ambulance service to residents and persons within Macoupin County Special Service Area No. 1, agrees to operate within the requirements of the Illinois Emergency Medical Services (EMS) Systems Act (210 ILCS 50/1 et seq.) and the Illinois Vehicle Code (625 ILCS 5), including, but not limited to, properly trained and scheduled personnel and properly equipped and maintained equipment and vehicles.

Section 5

The County of Macoupin agrees that in order to carry out the purposes of this Agreement, it will levy and collect taxes on all real property within Macoupin County Special Service Area No. 1 at the rate of \$0.35 per \$100.00 of equalized assessed valuation in accordance with the provisions of the Ordinance establishing Special Service Area No. 1. Of the foregoing amount, 99% of said levied and collected tax shall be paid to the Gillespie/Benld Area Ambulance Service, Inc. for its performance hereunder, namely, providing emergency ambulance service within Macoupin County Special Service Area No. 1. One percent (1%) of the foregoing levied and collected amount will be retained by the County of Macoupin to defray the administrative expenses associated with this Agreement.

Section 6

The funds received from said tax levy hereinabove described in Section 5, shall, depending on tax collections, be paid to Gillespie/Benld Area Ambulance Service, Inc. in semi-annual installments on or about the 1st day of September and the 1st day of March for taxes collected for the prior year. Said payments will begin on the 1st day of September, 2009 for the taxes collected for the year 2008. Payments are to be made to Gillespie/Benld Area Ambulance Service, Inc., 208 Charles Street, Gillespie, Illinois 62033, in a timely manner subject to the collection of taxes within Special Service Area No. 1.

Section 7

The Gillespie/Benld Area Ambulance Service, Inc. maintains the right to direct all funds received from this Agreement for the purpose of complying with the nature of this Agreement and providing ambulance service to residents and persons within Special Service Area No. 1 served by it, including, but not limited to, the use of equipment, training, maintenance, and other like operating and necessary expenses as they may arise.

Gillespie/Benld Area Ambulance Service, Inc. further reserves the right to charge fees to persons using its emergency medical and ambulance transport services in accordance with its standard fee schedule for such services, however, persons residing in Special Service Area No. 1 will not be required to pay the annual membership fee charged by other persons served by Gillespie/Benld Area Ambulance Service, Inc. outside Special Service Area No. 1 and residents of Special Service Area No. 1 will automatically be considered to be members of the Gillespie/Benld Area Ambulance Service, Inc. program. Gillespie/Benld Area Ambulance Service, Inc. will annually provide a report of its fee schedule for services to residents of Special Service No. 1 served by Gillespie/Benld Area Ambulance Service, Inc. under this Agreement to the Macoupin County Board Emergency Services Committee.

Subject to the availability of space at the Mt. Olive Fire Protection District Fire Station in Mt. Olive, Illinois at a reasonable cost to it, Gillespie/Benld Area Ambulance Service, Inc. agrees to maintain a basic life support (BLS) equipped ambulance at that location during the term of this Agreement and to undertake to staff that unit with personnel available on call or on duty depending on the scheduling needs and personnel availability of the Gillespie/Benld Area

Ambulance Service, Inc. Service from this location is further subject to the approval of the Emergency Medical Services System of which Gillespie/Benld Area Ambulance Service, Inc. is a part, however, it is the intent of the Gillespie/Benld Area Ambulance Service, Inc. to provide service from the Mt. Olive Fire Station.

Section 8

As an express condition of this Agreement, Gillespie/Benld Area Ambulance Service, Inc. shall obtain liability insurance coverage in the minimum amount of One Million Dollars (\$1,000,000.00), for liability in the performance of emergency medical services resulting from actions of Gillespie/Benld Area Ambulance Service, Inc. employees, agents, volunteers, and board members. Said insurance coverage shall name the County of Macoupin as a secondary insured and Gillespie/Benld Area Ambulance Service, Inc. hereby agrees to hold County of Macoupin harmless for any liability resulting from acts done by Gillespie/Benld Area Ambulance Service, Inc. employees, agents, volunteers, and board members.

Section 9

This Agreement shall take effect on July 1, 2009 and shall continue thereafter until terminated in the manner hereinafter provided. Either party may terminate this Agreement by notifying the other party by certified mail or personal delivery at least 180 days before the proposed termination of the Agreement of that party's intention to terminate this Agreement. In the event that Gillespie/Benld Area Ambulance Service, Inc. should terminate this Agreement within three (3) years of its inception, any property (or the equivalent value thereof) or funds which Gillespie/Benld Area Ambulance Service, Inc. receives from the Mt. Olive Area Ambulance Service, Inc. incident to the dissolution of that organization will be returned to Macoupin County. Property distributed by the Mt. Olive Area Ambulance Service, Inc. will have an agreed value placed on it by that service and Gillespie/Benld Area Ambulance Service, Inc. at the time of distribution. Notice of termination will be mailed or delivered as follows:

If to Macoupin County:

Macoupin County Board Emergency Services Committee
c/o Macoupin County Clerk
Carlinville, IL 62626

If to Gillespie/Benld Area Ambulance Service, Inc.:

Gillespie/Benld Area Ambulance Service, Inc.
208 Charles Street
Gillespie, IL 62033

Section 10

Gillespie/Benld Area Ambulance Service, Inc. agrees to make a semi-annual report, in person, to the Emergency Services Committee of the Macoupin County Board. Said report will include, but not be limited to, the number and type of EMS runs and services provided in the

prior 12 month period and the charges assessed and collected for services within Special Service Area No. 1 for that period.

Section 11

This Agreement constitutes the entire agreement between the parties and no statement, promises, or inducements made by either party or agent of either party that is not contained in this written contract shall be valid or binding, and this contract may not be enlarged, modified, or altered, except in writing signed by the parties and endorsed hereto.

Section 12

Time is of the essence of this Agreement. A waiver of any performance under this Agreement on one or more occasion by a party shall not constitute or be deemed a continuing waiver of that same or any other performance under this Agreement.

Section 13

A finding by a court of competent jurisdiction that any part of this Agreement is invalid or unenforceable shall not affect the remaining provisions of this Agreement.

Section 14

This Agreement and its provisions shall be binding on the parties, their legal representatives, successors, and assigns.

Section 15

This Agreement shall not be assigned by either of the parties without the consent of the other party.

Section 16

This Agreement shall be governed by the law of the State of Illinois, without regard, however, to choice of law principles.

Section 17

The parties agree that the jurisdiction and venue for any dispute arising between the parties under this Agreement shall be in the Circuit Court of Macoupin County, Illinois.

Section 18

The parties agree at all times to exercise good faith in carrying out the terms of this Agreement and to attempt to resolve any dispute by consultation prior to the initiation of litigation or any other dispute resolution proceedings.

IN WITNESS WHEREOF, the parties execute this Agreement the day and year first above written.

GILLESPIE/BENLD AREA AMBULANCE
SERVICE, INC.

A not for profit corporation

By: Laurence D. Donnell
Authorized Agent

COUNTY OF MACOUPIN,
ILLINOIS

By: Sharon
Chairman of the County Board

ATTEST: Michelle A. Zippay
County Clerk

ILLINOIS VALLEY ECONOMIC DEVELOPMENT CORPORATION

A COMMUNITY ACTION AGENCY

ADMINISTRATIVE OFFICE

223 South Macoupin Street P.O. Box 88

Gillespie, Illinois 62033-0088

Phone: (217) 839-4431

Fax: (217) 839-3647

FRANK J. SCHWAB

Executive Director

LINDA DAVIDSON

Board Chairperson

MEMORANDUM

To: Andy Manar, Chairman of the Macoupin County Board
Dave Thomas, Finance Committee Chairman

From: Frank Schwab, IVEDC Executive Director

Date: November 30, 2011

Re: Property Tax Levy – 377 Mental Deficiency Funds

As you are aware, the Illinois Valley Economic Development Corporation receives \$17,000 annually from the 377 fund to provide services to the adults with developmental disabilities at our facility in Gillespie. We serve 53 clients from throughout the county, Monday through Friday, twelve months a year.

During this past year, these funds were used to assist with the operating expenses. Without this funding our services would have been in jeopardy of serious cuts.

Next year, we are requesting a \$17,000 appropriation (no increase) and will again use these funds to pay for operating expenses of the program. With elimination of our grant that provided funding for out work programs and the loss of contract work which provides employment for our clients, these funds are greatly needed.

I have attached an overview of our program for your information.

Once again, I am extending an invitation to you and members of the Finance Committee to tour our facility.

Thank you for your consideration of our request.

FJS/alw

405 Mound Street
JERSEYVILLE, IL 62052
Phone: 618-498-9521

200 C South County Road
HARDIN, IL 62047
Phone: 618-576-2218

320 Fifth Street
CARROLLTON, IL 62016
Phone: 217-942-6824

ILLINOIS VALLEY REHABILITATION CENTER OF GILLESPIE DEVELOPMENTAL TRAINING PROGRAM

The Illinois Valley Rehabilitation Center programs are housed in two buildings adjacent from one another in the 200 Block of East Walnut Street in Gillespie. The pre-vocational DT participants are in the Vocational Workshop building and the developmental training participants are in the Developmental Training building. We serve a total of 53 participants, 20 in the Vocational building and 33 in the Developmental Training building. Forty-four clients are funded by an hourly fee-for-service and the remaining nine are based on a set monthly fee.

Of the 33 participants in the developmental training building, one is diagnosed as autistic, 2 as profound mental retardation, 9 as severe mental retardation, 9 as moderate retardation, and 12 as mild mental retardation.

In the vocational building, 14 are diagnosed as mild mental retardation, and 6 as borderline intellectual functioning.

All but 10 of our participants utilize our transportation system on a regular basis to get to our facilities. Several of these participants utilize the transportation during inclement weather. We have five routes as follows:

Staunton/Mt. Olive	40 miles daily	9 passengers
Bunker Hill/Benld/Gillespie	57 miles daily	6 passengers
Litchfield/Hillsboro/Gillespie	52 miles daily	8 passengers
Carlinville	38 miles daily	12 passengers
Virden/Girard/Carlinville	80 miles daily	8 passengers

Additionally, we have several back up transportation vehicles and two trucks we use for our contract work pick up and delivery.

On an average day at the center the participants arrive between 9:00 and 9:15 A.M. The developmental training building participants then go to their assigned groups to work on personalized goals determined by their interdisciplinary team until 10:30. Personalized goals can be anything in which the participants needs improvement, including skills in cooking, laundry, personal hygiene, physical activity, reading, math, etiquette, sewing, or computer skills. They then have a 15 minute break. After break, everyone goes back to finish goals or participate in active treatment until lunch at 12:00 P.M.

After a half-hour lunch, cleaning tasks begin and usually last a half hour. Participants then participate in projects such as painting, trivia, worksheets, counting, games, name, number & letter recognition, arts & crafts, personal hygiene, survival signs, gardening, reading & communication, math & money skills, physical activity, daily/independent skills, educational videos, current events, etc. choices. The activity

continues until afternoon break at 2:40 P.M. and departure at 3:00 P.M. When suitable contract work is available for their skill levels, most of the participants work on piece work from Global Brass.

The Vocational Building participants primarily focus on work tasks and skills. Our largest contract is with Global Brass in Alton, IL, doing quality checking, weighing, and cleaning parts. Other work performed includes janitorial, grass cutting, and craft production. The center has a few other small contracts that are on an as-needed basis. The facility has taken steps to develop our own craft business to independently maintain work for our participants without relying on outside businesses. The participants are involved with tracing patterns, cutting wood, sanding, painting, and detailing wood crafts and other small crafts. The rehab has a retail shop in which crafts are displayed and sold. The crafts are also sold at local craft fairs.

Illinois Valley Rehab provides recreational opportunities such as outings to local restaurants, bowling, movie theaters, museums, and parks. We also encourage volunteer work. Many of our participants have assisted the Lions Club, City of Gillespie, the local library, and the Coal Chamber of Commerce. Most of our participants belong to a 4-H Club.

Illinois Valley Rehab continues to strive for our participants to be as independent as possible in the least restrictive environment.

**MACOUPIN COUNTY
EXECUTIVE COMMITTEE MEETING**

December 5, 2011

MINUTES

PRESENT: Thomas, Bacon, Coatney, Goodman, Pomatto, Quirk, Watson and Zirkelbach, CFO Springer, Jeanette Baker-Administrative Assistant

COUNTY OFFICIAL: County Clerk Duncan, State's Attorney Watson

AGENDA:

1. Approve timesheets
2. Approve agenda for the December 2011 meeting of the Macoupin County Board
3. Revolving Loan Fund Monthly Report – November
4. Executive Session:
 - a. Review of Executive Session Minutes
5. State's Attorney Grant

The meeting was called to order by Committee Chairman Thomas at 5:00 p.m.

MOTION: Motion was made by Quirk, seconded by Zirkelbach, to accept all October & November 2011 Time Sheets presented for Non-union Personnel. All in favor, **Motion Carried.**

The Revolving Loan Fund report was reviewed and discussed and the following motion was made:

MOTION: Motion was made by Watson and seconded by Goodman to accept the Revolving Loan Fund Report as presented. All in favor, **Motion Carried.**

CFO Springer submitted a mileage reimbursement request to the committee for review.

MOTION: Motion was made by Pomatto and seconded by Watson to approve mileage reimbursement request. All in favor, **Motion Carried.**

State's Attorney Watson spoke to the committee concerning a grant that she had received through the federal government. Watson stated that she spoke to the Finance Committee the previous week and there were outstanding questions she had since looked into; Watson stated that she contacted Danny Phipps with the county's auditing firm and gave him a copy of the grant agreement; he then provided direction to the State's Attorney on how he believed the county should handle the receiving of the grant funds. Per the agreement, Phipps claims in a letter that the grant is not to replace but to supplement her budget. So when the county appropriated her budget for the year there is now a need to increase the amount by \$36,548.00 because of her receiving of the grant. Watson is

requesting the county to increase her appropriation so she can have authority to spend the money; otherwise she must return the grant funding. Currently she is receiving checks and holding them until her appropriation is increased. The auditor advised to deposit in the General Fund. CFO Springer suggested making a note in the approving resolution that the increase is solely due to receiving grant funds and not a discretionary increase in her general fund appropriation. There was a question about if this is money can pay for fringe benefits; Chairman Thomas stated that fringe benefits are paid out of special funds, IMRF, something that we need to consider.

MOTION: Motion was made by Goodman and seconded by Coatney to increase the State Attorney's appropriation by \$36,548.00 because of the receiving of a federal grant. All in favor, Motion Carried.

The Agenda for the December 2011 County Board Meeting was reviewed, discussed and the following motion was made:

MOTION: Motion was made by Zirkelbach, seconded by Goodman to approve (with additions and corrections) the Agenda for the December 2011 County Board Meeting. All in favor, Motion Carried.

Committee reviewed the executive session minutes and the following motion was made:

MOTION: Motion was made by Pomatto and seconded by Quirk to recommend to the full board to make those minutes public that we have discussed could be made public. All in favor, Motion Carried.

MOTION made by Coatney and seconded by Bacon to adjourn at 5:35 P.M.
Motion Carried.

Prepared by Jeanette Baker
December 9, 2011

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – DECEMBER 6, 2011

PRESENT: Goodman, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman, and Reinhart.

The meeting was called to order at 9:00 a.m..

Claims 7800 through 7843 totaling \$ 85,907.15 were read and approved.

The Committee considered the 2012 County Motor Fuel Tax Maintenance Resolution. (Section 12-00000-00-GM)

MOTION: Made by Pomatto, seconded by Novak to approve the 2012 Motor Fuel Tax Resolution in the amount of \$1,614,488 and recommend passage by the full board. All in favor. Motion Carried.

A resolution for the County Engineer's salary for 2012 was considered. This resolution is required to use motor fuel tax to pay the county engineer's salary. The resolution is also a requirement of the County Engineers Salary Program (CESP). The CESP is unchanged for 2012. The following motion was made:

MOTION: Made by Vojas, seconded by Schwallenstecker to approve and recommend passage by the full board a resolution to appropriate the County Engineer's salary from the Motor Fuel Tax Fund for a period beginning January 1, 2012 through December 31, 2012 in the amount \$98,610.00 and transfer \$49,305.00 of the County's Federal Surface Transportation Funds to the State in exchange for an equal amount State (MFT) Funds. (Section 12-CS117-00-AC) All in favor. Motion Carried.

The Committee reviewed an agreement with the Illinois Department of Transportation for the use of federal Highway Bridge Program funds on the Hettick-Scottville bridge project and the following motion was made. The project estimate for construction and construction engineering is \$ 422,500. Federal bridge funds will pay 80% or \$ 338,000.

MOTION: Made by Novak, seconded by Wieseman to recommend the full Board approve the Local Agency Agreement for Federal Participation for the Palmyra Road bridge project, Section 10-00094-00-BR . All in favor. Motion Carried.

A supplement to the preliminary engineering agreement with Cummins Engineering Corporation for the Emmerson Airline Road Highway Safety Improvement Program project was reviewed. The supplement is for the design of the Henry Road intersection, the East Lake Drive intersection and right-of-way documents that were not included in the scope of the original engineering agreement.

MOTION: Made by Schwallenstecker, seconded by Pomatto to recommend the full Board approve the Supplemental Agreement to the Preliminary Engineering Services Agreement for Federal Participation with Cummins Engineering Corporation for design of the Emmerson Airline Road in the amount of \$34,861.17 (Section 01-00079-00-FP). All in favor. Motion Carried

The Committee was updated on the status of the Standard City Road Bridge closure. The Illinois Department of Transportation (IDOT) inspected the structure on November 9th and contacted Reinhart on November 10th instructing him to close the structure due to the advanced deterioration of the steel I-beams supporting the deck. The plans for a replacement structure have updated and submitted to IDOT for review and right-of-way has already been acquired. Reinhart has requested that the project be moved into IDOT's FY 2012 program for a March 2012 letting if funding is available. If not, the project will be programmed for FY 2013 with a probable June 2012 letting.

The Committee had a lengthy discussion about county highway load posting. Maximum legal loads were discussed and possible posting limits were considered as well as ramifications postings would have county businesses and residents.

MOTION: At 9:52 a.m. made by Wieseman, seconded by Schwallenstecker to enter into Executive Session to discuss personnel and legal issues. All in favor. Motion Carried.

MOTION: At 10:02 a.m. made by Pomatto, seconded by Schwallenstecker to come out of Executive Session. All in favor. Motion Carried.

The meeting was adjourned at 10:03 a.m.

Prepared by: Tom Reinhart